

MINUTES OF REGULAR MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE COUNCIL CHAMBER OF THE MUNICIPAL ADMINISTRATION OFFICE IN HADASHVILLE, MANITOBA ON SEPTEMBER 12<sup>th</sup>, 2017

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**1. Meeting was called to order at 6:30 p.m.**

PRESENT:           REEVE:                   David Turchyn  
                          COUNCILLORS:       Garry Gaetz               (Ward 1)  
  Curtis J. Buley           (Ward 2)  
  De-Ann Holmes          (Ward 3)  
  Michael Turchyn         (Ward 4)  
  Michael Huzel           (Ward 5)  
  Robert Shendroski      (Ward 6)  
  Alan Kelly               (Ward 7)  
I. CHIEF ADMINISTRATIVE OFFICER: Colleen Johnson

**1. Call to Order by Reeve Turchyn**

**2. Adoption of the Agenda – Regular Meeting**

Res. 353/17  
Agenda

M/S R. Shendroski / C. Buley  
BE IT RESOLVED that the Agenda for the Regular meeting of Council be hereby adopted with the following additions:

- 11.1 Ward meeting – Ward 3
- 11.2 Engine Retarder Brake Signage Carried.

**3. Reading & Confirmation of Minutes:**

- 3.1 August 22<sup>nd</sup>, 2017 Regular meeting minutes – Res. 336/17

Res. 354/17  
Minutes

M/S D. Holmes / A. Kelly  
BE IT RESOLVED that the minutes from the August 22<sup>nd</sup>, 2017 Regular meeting of Council be received and adopted as presented. Carried.

**4. Hearing/Delegations: none**

**5. Committee Reports:**

- 5.1 Public Works Committee meeting September 12<sup>th</sup>, 2017 – Councillors Holmes & Shendroski reported.
- 5.2 Beausejour Brokenhead Development Corporation – Notice of new location.
- 5.3 Animal Control Report for August 2017 was presented.
- 5.4 Building Inspector Report for August 2017 was presented.
- 5.5 Rural Forum – Update provided by Reeve Turchyn.

**6. By-Laws:**

- 6.1 Procedural – current By-Law 2/17 and Draft – Council directed Administration to prepare an amended By-law for first reading
- 6.2 Organization – current By-Law No. 3/17, request signing authority amendment, clause 8 – Council directed Administration to prepare an amended By-law for first reading.

**7. Unfinished Business:**

- 7.1 Public Works updates
  - a.) Public Works Manager Report –copies provided to Council
  - b.) Culvert price quotes for Zamec Road – notice to rescind at previous regular meeting

Culvert price quotes for Zamec Road – Res. 355/17           M/S R. Shendroski / D. Holmes  
Notice of Motion       WHEREAS Notice of Motion regarding Resolution 322/17 has been provided through the previous regular meeting of council on August 22<sup>nd</sup>, 2017;  
NOW THEREFORE BE IT RESOLVED that Council does hereby rescind Resolution 322/17. Carried.

Res. 356/17  
Culverts  
Zamec Road

M/S M. Turchyn / D. Holmes  
WHEREAS quotations have been received and reviewed for the supply of 40m x 2.0 mm x 1800 mm diameter galvanized steel c/w 2:1 sloped ends (2-20 meter lengths) including delivery to Zamec Road which is the project site;  
THEREFORE BE IT RESOLVED that Council does hereby accept the quotation submitted by Armtec in the amount of \$13,960.00 plus applicable taxes. Carried.

- c.) Public Works tendering and procurement policy – Council directed Administration to prepare an update for this policy
- d.) M.E.C. Consulting – report for Craig’s Cove Subdivision - Noted

- 7.2 SunGro Elma Plant request for tax deduction – Council denied this request, Administration to advise accordingly.
- 7.3 Fire ban draft by-law – tabled for Administration review.
- 7.4 Draft letter re: dyke and river bank erosion – Council directed Administration to send letter.
- 7.5 Letter re: opening dyke – Administration to research.
- 7.6 Economic Development Officer – Tabled to 2018 budget discussions.

**8. General Business:**

- 8.1 Building Permit Activity Reports and Listing to August 31<sup>st</sup>, 2017 – copies provided to Council
- 8.2 Draft Request For Proposal for Fire Hall – Council directed Administration to research same.

Res. 357/17  
Board of  
Revision

- 8.3 Board of Revision 2018 Secretary  
M/S R. Shendroski / M. Huzel  
WHEREAS our Resolution of Council dated March 28, 2017 requires updated information;  
NOW THEREFORE BE IT RESOLVED that Wendy Kozmak be hereby appointed as Secretary to the 2018 Board of Revision for the Rural Municipality of Reynolds which will be held on November 14, 2017. Carried.

**9. Accounts:**

Res. 358/17  
Accounts

- 9.1 Payment of Accounts  
M/S A. Kelly / G. Gaetz  
WHEREAS the accounts for The Rural Municipality of Reynolds for the period ending September 12<sup>th</sup>, 2017 have been examined and found to be in order;  
NOW THEREFORE BE IT RESOLVED that cheques numbered 19915 to 19962 including EFT payments, in the amount of \$97,767.77 be approved for payment. Carried.

**10. Communications:**

Res. 359/17  
Computer  
Review

- 10.1 Elections Manitoba - Changes to Elections Financing. Forward to Senior Elections Officer.
- 10.2 Midwinter Heritage Association - Letter of Support. Council directed Administration to inquire about the requirements of earmarking a Heritage Building, including if the exterior could be updated or must remain the same. Tabled.
- 10.3 Rural Municipality of St. Anne - Resolution approving their department to do our fire inspections. Noted.

- 10.4 MicroAge Manitoba - Computer review.  
M/S D. Holmes / R. Shendroski  
BE IT RESOLVED THAT MicroAge Manitoba being the Rural Municipality of Reynolds provider of Computer Software initiatives be hired to attend on site to have the computers adjusted to accommodate new procedures;  
AND BE IT FURTHER RESOLVED that they be reimbursed as per their quote dated September 6, 2017 being \$160.00 per hour plus 54 cents per kilometre. Carried.

- 10.5 Fire Department Inquiry - Fire support for Netflix film. Refer to Fire Chief.
- 10.6 Manitoba Hydro - Power Smart Program. File.
- 10.7 Boreal Shores Art Tour - Request for delegation. To be included on next meeting agenda.

Res. 360/17  
Request for  
Agenda  
Package

- 10.8 Harriet Yarmill and Ethel Hanson - Request for meeting agenda packages.  
M/S G. Gaetz / A. Kelly  
WHEREAS a request has been received by Harriet Yarmill and Ethel Hanson to receive full agenda packages that Council receives in advance of all regular meetings of the Council of the Rural Municipality of Reynolds;  
NOW THEREFORE BE IT RESOLVED THAT this request is hereby denied. Carried.

- 10.9 Lac du Bonnet Police - Detachment Report August 28 – September 4, 2017. Administration was directed to make an appointment.

10.10 Hadashville Recreation Center - Request for grant from Video Lottery Terminal revenue.

Res. 361/17  
Grant request

M/S R. Shendroski / M. Huzel  
WHEREAS a request has been received from the Hadashville Recreation Center for funding from the Video Lottery Terminal revenue in the amount of \$3,500.00;  
NOW THEREFORE BE IT RESOLVED THAT this request is hereby approved. Carried.

10.11 Werner and Spencer Sommerfeld - Permission to Hunt.

Res. 362/17  
Permission.  
To Hunt

M/S M. Turchyn / M. Huzel  
WHEREAS a request has been received from Werner and Spencer Sommerfel for permission to hunt on municipally owned lands in Part NE 15-8-12E;  
NOW THEREFORE BE IT RESOLVED THAT this request is hereby approved;  
AND BE IT FURTHER RESOLVED THAT Council has the right to withdraw this permission at any time. Carried.

10.12 Rural Municipality of Tache - Grand Opening of Facilities.

Res. 363/17  
RM of Tache  
Invitation

M/S A. Kelly / G. Gaetz  
WHEREAS a request has been received from the Rural Municipality of Tache for council to attend the Grand Opening of their Administration and Public Works Facilities on September 21, 2017;  
NOW THEREFORE BE IT RESOLVED THAT Reeve Turchyn, Councillor Shendroski and Public Works Supervisor Chmuhalek be hereby authorized to attend same;  
AND FURTHER BE IT RESOLVED THAT they be reimbursed as per municipal policies. Carried.

Reeve Turchyn declared a conflict of interest with regard to the correspondence from SEG Enterprises and absented himself from the council chambers. Deputy Reeve Curtis Buley assumed the seat as Chairperson.

10.13 SEG Enterprises Excavating & Gravel – Request permission to submit an application to become a motor vehicle inspection station for Manitoba Public Insurance. Tabled to see if these particular inspection stations are limited per Municipality.

Reeve Turchyn returned to the council chambers and both he and Councillor Buley resumed their respective seats.

10.14 KPMG LLP - 2014 Audited Financial Statements. Tabled.

Res. 364/17  
AMM  
Convention

10.15 Association of Manitoba Municipalities - Invitation to 2017 Convention.  
M/S A. Kelly / G. Gaetz  
WHEREAS an invitation has been received from the Association of Manitoba Municipalities to attend their Annual Convention in Brandon, Manitoba, from November 26 to 29, 2017  
NOW THEREFORE BE IT RESOLVED THAT Reeve Turchyn, Councillors Gaetz, Holmes, Kelly and Huzel be hereby authorized to attend same;  
AND FURTHER BE IT RESOLVED THAT they be reimbursed as per municipal policies. Carried.

10.16 Rural Municipality of St. Anne - Notice of Public Hearing. File.

10.17 6P Marketing - Invitation to 10<sup>th</sup> Anniversary. File

10.18 RCMP D Division - notice of attendance at Association of Manitoba Municipalities Convention. Administration was directed to make an appointment.

#### 11. Agenda Additions:

11.1 Ward Meeting – Councillor Holmes reported on the meeting in Ward 3

11.2 Engine Retarder Brake signage – Council instructed Administration to request permission to locate and acquire an estimate from Manitoba Infrastructure.

#### 12. In Camera:

Res. 365/17  
In Camera

A. Kelly / M. Turchyn  
BE IT RESOLVED that Council recess the Regular meeting and go into “In Camera” as per Section 152(3) of The Municipal Act to discuss the following item: Personnel;  
AND BE IT FURTHER RESOLVED THAT all matters discussed are to remain confidential as per Section 83(1)(d) of The Municipal Act. Carried.

Res. 366/17  
Resume Mtg.

R. Shendroski / M. Turchyn  
BE IT RESOLVED that as per Section 152(4) of The Municipal Act council does now re-open the meeting to the public. Carried.

Once Council returned to the regular order of business they directed that interviews for the Chief Administrative Officer and office preparations be completed as soon as possible.

**12. Adjournment**

Res. 367/17  
Adjournment

M/S M. Turchyn / C. Buley

BE IT RESOLVED that this meeting of Council does now adjourn, the time being 8.25 p.m  
Carried.

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Reeve – David Turchyn

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Colleen Johnson, Interim CAO  
(Subject to errors & omissions)